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|  | COMPANY NAME LIMITEDCompany number: Company registration number Registered office address: Address line 1, Address line 2, Town, County, Postcode |  |

**WRITTEN SHAREHOLDERS' RESOLUTION**

**CIRCULATION DATE: Date**

Pursuant to Chapter 2 of Part 13 of the Companies Act 2006, the directors of Company Name (‘the Company’) propose that the following resolution be passed as an ordinary resolution:

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| **ORDINARY RESOLUTION** |
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| That the Company is hereby authorised to provide a loan in the amount of £XX,XXX.XX [amount of proposed loan] to Director’s Name, a director [and shareholder] of the Company. The loan shall be dispensed in accordance with the terms detailed in the memorandum attached to this resolution, which, pursuant to section 197 of the Companies Act 2006, has been made available for members to consider. |

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| **AGREEMENT** |
| We, being the eligible members of the Company (as defined in section 289 of the Companies Act 2006) and entitled to vote on this resolution, agree that this resolution be so passed. |

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| --- | --- | --- | --- | --- | --- | --- |
| **Name** |  | **No. shares** |  | **Signature** |  | **Date** |
| SHAREHOLDER NAME 1 |  | 123 SHARE CLASS NAME |  |  |  |  |
| SHAREHOLDER NAME 2 |  | 123 SHARE CLASS NAME |  |  |  |  |
| SHAREHOLDER NAME 3 |  | 123 SHARE CLASS NAME |  |  |  |  |

 Notes:

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| 1. | To signify your agreement to the resolution please sign and date this document where indicated above and return it to the Company. If you do not agree to the resolution you do not need to do anything. You cannot be deemed to agree with the resolution if you have not replied. |
| 2. | Ensure that your signed document is received by the Company no later than **Date** [insert the lapse date - being 28 days after the circulation date]. If the resolution is not passed by this date, it will lapse. |
| 3. | Once given, you cannot revoke your agreement. |