



Companies House

RP CH01

Correction of a director's date of birth which was incorrectly stated on incorporation

What this form is for

You may use this form to correct a director's date of birth that was incorrectly stated on form IN01.

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✓ **What this form is for**
You may use this form to correct
a director's date of birth that was
incorrectly stated on form IN01.

✗ **What this form is NOT for**
You cannot use this form to change
any other details of a director. To do
this, please use form CH01 'Change
of director's details'.

For further information, please
refer to our guidance at:
gov.uk/companieshouse

1 Company details

Company number

Company name in full

→ **Filling in this form**

Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 Director's details on the Register ①

Title*

Full forename(s)

Surname

① **Current details**

This information is used to identify
the director on the public record

3 Correct month and year of birth

Month/year of birth ②

② **Month and year of birth**

Please provide month and year only.
Provide full date of birth in
section 3a.

4 Authentication ①

I am authenticating this form on behalf of the overseas company.
Enter your printed name. You do not need to include a signature.

Name

This form may be authenticated by:
Director, Secretary, Permanent representative.

① **Authentication**

This will appear on the public
record.

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This page is not shown on the public record



Do not cover this barcode

5

Director's date of birth ¹

Please show your corrected full date of birth.

Date of birth

d	d	m	m	y	y	y	y
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¹Please include supporting evidence for the correct date of birth, for example a copy of a passport or driving licence. Please send a copy - do not send originals, as these will not be returned.



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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have provided the month and year of birth in section 3.
- You have included supporting evidence for the correct date of birth.
- You have authenticated the form.
- If you are signed up to PROOF, that you file form PR03 alongside this form.



Important information

The information on this form will appear on the public record.



How to send your form

You can upload certain forms to Companies House instead of sending them by post.

If you need to post your form, you must send it to the correct address.

For more information on where to send the form visit:

[gov.uk/companies-house/offices](https://www.gov.uk/companies-house/offices)



Further information

For further information, please see the guidance notes on the website at [gov.uk/companieshouse](https://www.gov.uk/companieshouse) or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on our website: [gov.uk/companieshouse](https://www.gov.uk/companieshouse)