

RM01

Notice of appointment of an administrative receiver, receiver or manager



Companies House

✓ **What this form is for**
You may use this form to give notice of the appointment of an administrative receiver, receiver or manager of a company's property or undertaking.

✗ **What this form is NOT for**
You cannot use this form to give notice of a cessation to act as an administrative receiver, receiver or manager. To do this, please use form RM02.
You cannot use this form for a Scottish company.

For further information, please refer to our guidance at www.companieshouse.gov.uk

1 Company details

Company number

Company name in full

→ **Filling in this form**

Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

2 Details of the person who appointed or obtained an order to appoint a receiver or manager

Please give the name of the person.

Forename(s)

Surname

Please give the address of the person.

Building name/number

Street

Post town

County/Region

Postcode

Please give the name and address of the person who appointed, or obtained an order to appoint, a receiver or manager.

3 Administrative receiver, receiver or manager appointment details

Please give the name of the administrative receiver, receiver or manager.

Forename(s)

Surname

Please give the address of the administrative receiver, receiver or manager.

Building name/number

Street

Post town

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Please give the name and address of the administrative receiver, receiver or manager who has been appointed.

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Appointment type

Please show the nature of the appointment. Please tick the appropriate box. ❶

- Administrative receiver
- Receiver
- Manager

❶ **Appointment type**
Please tick one box.

❷ **'Part of' or 'whole of'**
Please tick one box.

Is the appointment over 'part' or 'the whole' of the property or undertaking of the company. ❷

- Part of the property or undertaking of the company
- The whole of the property undertaking of the company

5

Appointment date

Please show the date on which the receiver or manager was appointed.

Date of appointment

d	d	m	m	y	y	y	y
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Please show how the appointment was made. Please tick the appropriate box.

- An order was obtained
- Under powers contained in an instrument

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Charge creation

When was the charge created?

→ **Before 06/04/2013.** Complete **Part A** and **Part C**

→ **On or after 06/04/2013.** Complete **Part B** and **Part C**

Part A

Charges created before 06/04/2013

A1

Charge creation date

Please give the date of creation of the charge.

Charge creation date

d	d	m	m	y	y	y	y
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A2

Description of instrument (if any)

Please give a description of the instrument (if any) by which the charge is created or evidenced.

Instrument description

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A3

Short particulars of the property or undertaking charged

Please give the short particulars of the property charged.

Short particulars

Part B**Charges created on or after 06/04/2013****B1**

Charge code

Please give the charge code. This can be found on the certificate.

Charge code ❶

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❶ Charge code

This is the unique reference code allocated by the registrar.

B2

Description of the property or undertaking

Please give a short description of the property or undertaking over which the receiver or manager was appointed.

Property or undertaking description

Part C**To be completed for all charges**

Signature ❷

Please sign the form here.

Signature

Signature

X

X

❷ Signature

By the person who appointed, or obtained the order for the appointment of, the administrative receiver, receiver or manager.

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Presenter information

You do not have to give any contact information, but if you do, it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have given the name and address of the person who appointed or obtained an order to appoint an administrative receiver, receiver or manager.
- You have given the name and address of the administrative receiver, receiver or manager.
- You have indicated whether the person has been appointed as an administrative receiver, receiver or manager.
- You have given the appointment date.
- You have indicated how the appointment was made.
- You have completed Part A (Charges created before 06/04/2013), if appropriate.
- You have completed Part B (Charges created on or after 06/04/2013), if appropriate.
- You have signed the form.



Important information

Please note that all information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address. However, for expediency, we advise you to return it to the appropriate address below:

For companies registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.



Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk