XYZ Limited[Company address]

 6 April 2016

[Suspected PSC name]

[Suspected PSC address]

Dear [Suspected PSC name]

**Register of People with Significant Control – Notice to an individual under section 790D of the Companies Act 2006 (the Act)**

**Interests in XYZ Limited**

We know or have reasonable cause to believe that you may be a registrable person, as defined in section 790C of the Act in respect of XYZ Limited.

We therefore require you, pursuant to section 790D of the Act, to provide us, in writing (including by email to the address shown above), within one calendar month of the date of this notice, the following information concerning your interest (within the meaning of Part 21A of the Act), if any, in XYZ Limited:

1. Whether or not you are a registrable person within the meaning of this Part of the Act; and
2. If you are such a registrable person, to confirm or correct any of the following particulars, or to supply any that are missing:
* Name
* Usual residential address
* Country, state or part of the United Kingdom in which you are normally resident
* Service address
* Nationality
* Date of birth
* Date on which you became a registrable person in relation to XYZ Limited
* The nature of your control over XYZ Limited as defined in Schedule 1A to the Act
* Whether or not you have successfully applied to the registrar of companies under section 790ZG for the disclosure of these particulars to be restricted
1. If you are not such a registrable person, whether you know the identity of anyone who is such a registrable person or a legal entity, whether registrable or otherwise, within the meaning of section 790D(6) of the Act, or anyone likely to have that knowledge and, in either case, to provide any of the above particulars that are within your knowledge, stating whether or not these particulars are being supplied with the knowledge of each of the persons or legal entities concerned.

You should be aware that failure to provide the information required by this notice, or to disclose false information, is an offence under paragraph 13 of Schedule 1B to the Act subject to a penalty of up to two years imprisonment, or a fine (or both). In addition, XYZ Limited may take action to restrict your control rights until such time as you have complied with this notice or provided a valid reason sufficient to justify your failure to do so.

Full details of your obligations under this Part of the Act can be found on the www.gov.uk website.

Yours sincerely/faithfully

[Signature]

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[Name]

Director / Company Secretary