#  Endsleigh FGH Services Ltd

 123 New Street

Wellton, RR4 4RF

01466 959493
sales@endsleighfgh.co.uk

VAT registration number: 123 4567 89

# Invoice

Mr James Herbert
PQR Customer Limited
101 Selby Road
Newtown
YY6 5TG

Invoice reference: PQR0001

Tax point date: 26/02/19

Invoice date: 31/02/19

Purchase order no: 11071

**Payment due date:** **30/03/19**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Quantity | Details | Unit price | VAT | Total |
| 1 | **Endsleigh Product #101** | **£100.00** |  **20%**  | £100.00 |
| 1 | **Endsleigh Product #107** |  **£25.00** |  **20%**  |  £25.00 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  **SUBTOTAL**  | £125.00 |
|  |  |  |  **VAT @ 20%**  |  £25.00 |
|  |  |  |  **TOTAL** | £150.00 |

**Payment terms**

Payment should be received within 30 days of the date of the invoice.

Payment is due either by cheque payable to Endsleigh FGH Services Ltd and sent to our address or by direct bank transfer using the details below.

**Bank details**:

Bank name: First Bank plc

Account name: ENDSLEIGH FGH SERVICES LTD

Account no: 05040504

Sort code: 12-45-90

Company registered office: 123 New Street, Wellton RR4 4RF. Company Registered Number 01234567